

Local Authority Clients Leading the Way



Health and Safety Management of Waste and Recycling Services Update May 2010

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- Context
- Nature of the Problem – Statistics
- HSE programme of Work
- Guidance – WASTE 23
- Common Issues
- Personal experience
- Questions and answers

Nature of the industry >> nature of the guidance



- Industry diverse and growing
- Rapidly changing processes/facilities
- Public interface and impact
- Political hot potato at local and national levels
- Both public and private sector delivery
- Poor health and safety performance



Health and Safety Performance

- **Fatal rate** for workers
 - 2x that of construction
 - 6x all manufacturing industries
 - 9x “all industries” rate
 - Only agriculture is worse at 10x “all industries” rate
- **Fatal and major” injuries** - 50% higher than the construction
- All **injury rate** over 4x the “all industries” rate
- 2003-2008 the overall **injury rate** decreased by 12% = 600 fewer injuries in for example 2007/8.

HSE's programme of work with industry

Five delivery mechanisms to the programme covering: stakeholder engagement, communications, inspection and enforcement, research and standard setting.

Numerous work streams in W&R programme, but key elements at this time are:

- **Influencing LAs – health and safety in managing delivery of waste services**
- Lead Inspector initiative with national waste management companies
- Inspection of “hot spots”

LA context and influence

- 80% of all waste/recycling accidents occur during collection activities, typically collection of household and trade waste.
- LAs are the key local decision makers on the waste/recycling processes overall, and on collection practices in particular.
- As client, LAs have significant influence on how the contract/service will ultimately be delivered.
- LA response to monitoring data and feedback key to service improvement.
- LAs can deliver the service in-house or contract out.

Waste management and recycling

- + Collection
- + Processing/Sorting
- + Disposal
- Occupational health
- + Improving H&S performance
- Procuring and managing waste services**
 - About this guidance
 - Specifying the service
 - Evaluating the service
 - Managing the service
 - Summary thoughts
- + Procurement resources
- + Resources
 - MSDs
 - Noise
 - Slips and trips
 - Contacts

Procuring and managing waste services

All local authorities (LA) are responsible for managing waste. These web pages are for people whose duty is to procure, manage and monitor waste management services.

- ▶ [Specifying the contract/service](#)
- ▶ [Evaluating the contract/service](#)
- ▶ [Managing the contract/service](#)
- ▶ [Summary thoughts](#)



▶ [More about this guidance](#)

A message from the Chair of HSE Judith Hackitt



Waste and recycling management services

The waste management and recycling industry has grown rapidly

The myth



'Once we have appointed a service provider we don't have any health and safety responsibilities.'

Resources



[Case studies](#)



[Safe waste and recycling collection services](#)

Key issues developed in the guidance - 1

- General

- Putting a service out to contract does not transfer all risks – CIWM wording
- Consolidates current practice (but not universal practice)
- Health and safety must be integral part of the procurement process
- Competence and involvement
- Sensible risk management – look for optimal solutions

Key issues developed in the guidance - 2

- Design and specification
 - Recognise the inevitable link between the specification and the subsequent control of risk.
 - Avoid being too prescriptive or detailed (allow contractor innovation).
 - Embed a service development agenda into the specification
 - Expect the need for variations, and build in mechanisms accordingly

Key issues developed in the guidance - 3

- Evaluation and selection
 - Assess health and safety via statements of safe working practice (not in isolation)
 - Get the health and safety weighting right
 - Know the strengths and weaknesses of PQQ schemes
 - Have a sensible policy on past HSE enforcement
 - Value for money across the contract lifetime does not necessarily equal cheapest bid

Key issues developed in the guidance - 4

- Management of the contract
 - Develop more of a partnership approach
 - Monitor the things that matter
 - Have effective contract safety review and response mechanisms
 - Have a single co-ordinating point within the LA



Case Studies

- Available on the website
- We are looking for others if you have a good story to tell

Common Issues



- HSE Strategy
- Leadership
- Worker Involvement

- Competence
- Control
- Cooperation
- Communication

Inspection Experience



Rounds Safe by Design

- Direction of Travel – eliminate reversing
- Avoid hotspots
- Single-sided collection
- Route risk assessments
- Driver and crew decision making

Competence



Crews

- Reversing Assistants
- Risk Assessment
- Manual Handling
- General Health and Safety
- Equipment

Supervision

- Managers
- Supervisors

Monitoring and Supervision



- Training completed in line with published guidance
- Operational pressures
- Administration of the system
- Lack of time for direct supervision
- Roles and responsibilities unclear – Driver / Team Leader / Supervisor

Result

- Poor practice creeps back without check
- Risk to crews and public increases significantly
- Increased risk to Council / Contractor

Next steps – by Local Authorities

- Check-out the guidance and case studies on the website
- Self-review against the principles in the guidance:
 - Organization, arrangements and procedures
 - Competency of those involved
 - Leadership – involvement of senior management and elected members
 - Involvement of other departments & employees
- Act – within your Authority
- Share and help – between LAs and contractors

Next steps – by HSE

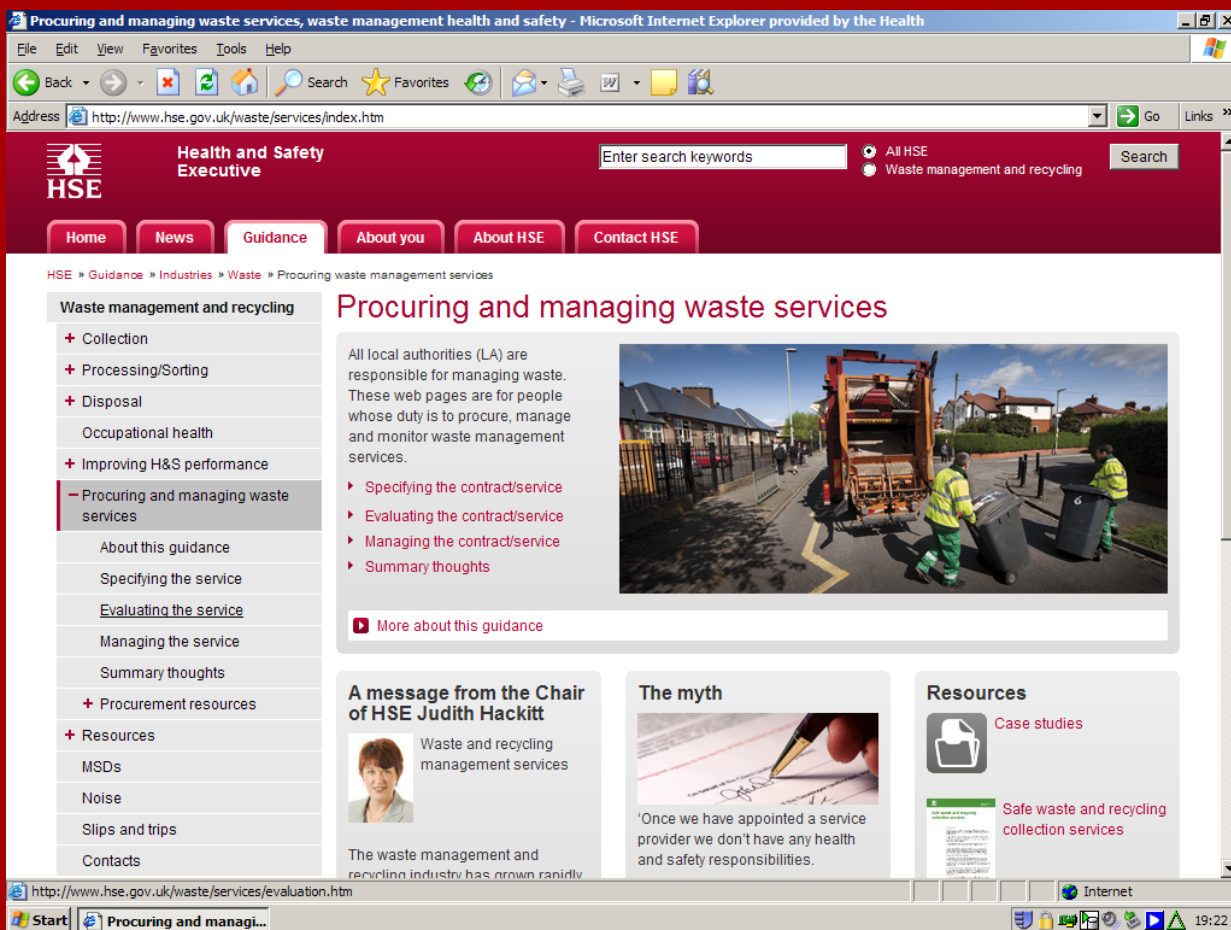
- HSE Inspection phase
 - Due to commence Autumn 2010
 - Phased over three years
 - Priorities for targeting:
 - Those where contracts due for renewal
 - Newly formed unitary authorities
 - Newly formed Joint Waste Authorities or local authorities operating in partnerships
 - Policies and control measures assessed and practice tested by site visits, action plans drawn up as required
- Follow up and re-assess one year later

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Any Questions

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www.hse.gov.uk/waste/services



The screenshot shows a Microsoft Internet Explorer browser window displaying the HSE website. The browser title is "Procuring and managing waste services, waste management health and safety - Microsoft Internet Explorer provided by the Health". The address bar shows the URL "http://www.hse.gov.uk/waste/services/index.htm".

The website header features the HSE logo and the text "Health and Safety Executive". A search bar is present with the placeholder text "Enter search keywords". Below the header is a navigation menu with buttons for "Home", "News", "Guidance", "About you", "About HSE", and "Contact HSE".

The main content area is titled "Procuring and managing waste services" and includes a breadcrumb trail: "HSE » Guidance » Industries » Waste » Procuring waste management services". A left-hand navigation menu lists various topics, with "Procuring and managing waste services" selected. The main text explains that all local authorities (LA) are responsible for managing waste and provides a list of links: "Specifying the contract/service", "Evaluating the contract/service", "Managing the contract/service", and "Summary thoughts". An image shows a waste collection truck and workers. A "More about this guidance" link is also present.

Below the main text are three sections: "A message from the Chair of HSE Judith Hackitt" featuring a photo of Judith Hackitt and text about waste and recycling management services; "The myth" section with an image of a hand signing a document and text stating "Once we have appointed a service provider we don't have any health and safety responsibilities."; and "Resources" section with a "Case studies" link and a link to "Safe waste and recycling collection services".

The browser's taskbar at the bottom shows the Start button, the active window "Procuring and managi...", and the system tray with the time "19:22".