



# Mansfield District Council

Kevan Poyntz

APSE awards 2007/8

4 nominations

- |                 |                |
|-----------------|----------------|
| • St Lighting   | Most Improved  |
| • St Lighting   | Best Performer |
| • H Maintenance | Most Improved  |
| • H Maintenance | Best Performer |

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## 4 nominations

- St Lighting Most Improved
- St Lighting Best Performer
- H Maintenance Most Improved
- H Maintenance Best Performer

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## Mansfield - Nottinghamshire

Population 100,600

Highways turnover £3.5M

Road network 282 km

Agent for Nottinghamshire CC

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## **Nottinghamshire Highways Partnership**

- Nottinghamshire County Council
- Ashfield District Council
- Broxtowe Borough Council
- Mansfield District Council
- Tarmac (operations)
- Scott Wilson (design)

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# **Sickness**

## **Winter Maintenance**

### **Street Lighting performance**

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# Sickness Performance

- 2006/7            17.3 days
- 2007/8            7.6 days
- 2007/8            8.8 days

Mansfield's annual target 9.2 days

**Monthly Sickness Absence**  
**Snapshot Report**

		<b>Reduction</b>	<b>Reduction</b>	<b>Reduction</b>	<b>Reduction</b>
		or	or	or	or
		<b>Increase</b>	<b>Increase</b>	<b>Increase</b>	<b>Increase</b>
		<b>May to</b>	<b>June to</b>	<b>May to</b>	<b>June to</b>
		<b>June</b>	<b>July</b>	<b>June</b>	<b>July</b>
Operations	Admin	18.6	18.9	0.6	0.5
	Highways	16.1	17.3	0.5	0.9
	Parks	13.8	14.7	0.6	0.7
	Refuse	13.2	13.6	1.3	0.7
	Enforcement	0.5	3.0	0.0	0.0
	Engineers	4.1	3.7	0.0	0.0
	Stores - HLD	0.0	0.0	0.0	0.0
	Street Cleansing	15.0	17.7	2.3	1.4
	Vehicle Workshops	2.1	2.1	0.0	0.0
	Leisure Centres	7.8	7.9	0.8	0.5
	Palace Theatre	6.7	5.3	1.2	0.0
	Museum	2.4	10.3	0.0	0.9
	LAPD	4.6	7.2	0.1	0.5
	<b>TOTAL</b>	<b>11.1</b>	<b>11.9</b>	<b>0.9</b>	<b>0.7</b>

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**Monthly Sickness Absence**  
**Snapshot Report**

		<b>Reduction</b>	<b>Reduction</b>	<b>Reduction</b>	<b>Reduction</b>
		<b>Increase</b>	<b>Increase</b>	<b>Increase</b>	<b>Increase</b>
		<b>YTD Days</b>	<b>YTD Days</b>	<b>Days per</b>	<b>Days per</b>
		<b>per FTE -</b>	<b>per FTE -</b>	<b>FTE - Aug</b>	<b>FTE - Sept</b>
		<b>Aug</b>	<b>Sept</b>		
Operations	Admin	2.7	2.6	0.0	0.2
	Highways	7.6	7.0	0.3	0.5
	Parks	8.6	7.4	0.4	0.3
	Refuse	12.2	12.0	1.4	0.6
	Enforcement	0.0	0.0	0.0	0.0
	Engineers	1.6	1.7	0.0	0.0
	Stores - HLD	2.5	2.5	0.0	0.0
	Street Cleansing	8.8	8.6	0.7	0.5
	Vehicle Workshops	19.7	19.5	1.5	0.0
	Leisure Centres	7.9	7.2	0.5	0.3
	Palace Theatre	20.3	20.9	2.3	2.1
	Museum	1.9	1.8	0.9	0.0
	LAPD	5.2	5.6	0.0	1.8
	<b>TOTAL</b>	<b>9.2</b>	<b>8.8</b>	<b>0.7</b>	<b>0.5</b>

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## Monthly Sickness Absence Snapshot Report

						MONTHLY	MONTHLY
						STS	LTS
		Days per FTE - April	Days per FTE - May	Days per FTE - June	Absence over 1st quarter - target 2.3	STS Days per FTE (JUNE)	LTS Days per FTE (JUNE)
<b>OPERATIONS</b>	Engineers	0.0	0.0	1.0	1.0	0.0	1.0
	HLD - Admin	0.0	0.0	0.0		0.0	0.0
	HLD - Highways	0.6	0.7	1.6	2.9	0.1	1.5
	HLD - Parks	0.4	0.3	0.1	0.8	0.7	0.3
	HLD - Stores	0.0	0.0	0.0		0.0	0.0
	HLS - Street Cleansing	1.7	1.5	0.9	4.1	0.0	0.9
	HLD - Vehicle Workshops	0.1	0.0	0.0		0.0	0.0
includes enforcement	HLD - Waste and Recycling	0.6	1.6	1.6	3.8	0.8	0.8
	Leisure Management	0.0	0.0	0.1	0.1	0.0	0.1
	Leisure - Museum	1.6	0.0	0.3	1.9	0.0	0.3
	Leisure - Palace Theatre	0.1	0.1	0.5	0.7	0.5	0.0
	Leisure - Physical Development	3.1	2.0	0.0	5.1	0.0	0.0
	New ! Leisure - Catering W/Meadows	2.3	2.0	2.3	6.6	0.7	1.6
	New ! Leisure - Meden	1.5	0.7	0.0	2.2	0.0	0.0
	New ! Leisure - OTL	0.0	0.3	0.0	0.3	0.0	0.0
	New ! Leisure - R Adlington Centre	1.9	1.0	1.9	4.8	0.0	1.9
	New ! Leisure - River Maun	0.1	0.5	0.0	0.6	0.0	0.0
	New ! Leisure - Water Meadows	0.5	0.7	0.5	1.7	0.1	0.4

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# Sickness Performance

## Sickness Monitoring Procedure

- Return to work interviews
- 10 days / 3 periods of absence
- Referrals to Occupational Health

## Capability Procedure

- Informal
- 1<sup>st</sup> stage formal
- 2<sup>nd</sup> stage formal
- dismissal



# Winter Maintenance

## **Time from call to completion of a routine grit:**

- 2006/7            3.5 hr response
- 2007/8            2.5 hr response

# Winter Maintenance

## 2 gritting routes

- 2 man nightshift
  - 6 days @ 8.5hrs=51 hours
  - Duty Drivers - Weekend standby
- EU driving hours (Reg 3820/85)
  - 45 hr rest period
  - 11 hr daily rest
- Working Time Directive
  - 48 hrs night working

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# Winter Maintenance

## **3 routes**

- 3 man shift 7 days/week
- 47.25 hr/week (9 hr shifts)
- No weekend stand by
- Transfer from EU to Domestic regulations.

## **3 routes instead of 2**

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## Winter Maintenance 08/09

		a							b						
		Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
a	09/11/2008	Red							Red						
	10/11/2008		Red							Red					
	11/11/2008			Red							Red				
	12/11/2008				Red							Red			
	13/11/2008					Red							Red		
	14/11/2008						Red							Red	
	15/11/2008							Red							Red
	16/11/2008								Red						
	17/11/2008									Red					
	18/11/2008										Red				
	19/11/2008											Red			
	20/11/2008												Red		
	21/11/2008													Red	
	22/11/2008														Red
23/11/2008								Red							
24/11/2008									Red						
25/11/2008										Red					
26/11/2008											Red				
27/11/2008												Red			
28/11/2008													Red		
29/12/2008														Red	
30/11/2008								Red							
01/12/2008									Red						
02/12/2008										Red					
03/12/2008											Red				
04/12/2008												Red			
05/12/2008													Red		
06/12/2008														Red	
b	07/12/2008	Red							Red						
	08/12/2008		Red							Red					
	09/12/2008			Red							Red				
	10/12/2008				Red							Red			
	11/12/2008					Red							Red		
	12/12/2008						Red							Red	
	13/12/2008							Red							Red
	14/12/2008								Red						
	15/12/2008									Red					
	16/12/2008										Red				
	17/12/2008											Red			
	18/12/2008												Red		
	19/12/2008													Red	
	20/12/2008														Red
21/12/2008								Red							
22/12/2008									Red						
23/12/2008										Red					
24/12/2008											Red				
25/12/2008												Red			
26/12/2008													Red		
27/12/2008														Red	
28/12/2008								Red							
29/12/2008									Red						
30/12/2008										Red					
31/12/2008											Red				
01/01/2009												Red			
02/01/2009													Red		
03/01/2009														Red	

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# Street Lighting PI

## Street Lighting Response times

	BVPI215a (xDNO)	BVPI215b(DNO)
2006/7	6.54 days	23.17 days
2007/8	4.42 days	21.73 days
2008/9	3.98 days	20.20 days



# Street Lighting PI

## Patrol Process

- Contracted hours
  - Su-Th (2200-0300hrs)
- Actual
  - Fri-Mo (1800-2300hrs)

1 day delay

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# Street Lighting PI's

## Patrol: Work issue process

Patrol report depot	Mon	0730
Fax to civic		0800
Raise tickets		1000
Send to depot		1600
Print off	Tues	0800
Issue ticket	Wed	0700

2 days delay

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# Street Lighting PI's

## Patrol: Work issue process (revised)

Patrol report depot	Mon 0730
Raise ticket	0800
Print off	Mon 0900
Issue	Mon 1000

# Street Lighting PI's

## Weekly progress report

	2006/7	2007/8	2008/9
Yearly	4.56 days	4.42 days	2.84 days
Weekly	3.28 days	4.82 days	6.5 days
>7 days OOD	2 no	3 no	7 no

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# Summary

## **Sickness**

17.3 days to 7.6 days

## **Winter Maintenance**

3.5 hr to 2.5 hr to complete a grit

## **Street Lighting**

6.54 days to 4.42 days response to repair a street light

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